

Jobs and Careers



Post Title: City Public Health and Health Improvement Officer	Post Number:
Reports to: Strategic Director – Adults Social Care, Health & Housing	Date:

SERVICE SPECIFIC RESPONSIBILITIES

1. To lead the management, development, performance and continuous improvement of all of all directly managed public health and health improvement related activities and services.
2. To provide accurate, timely and relevant advice to the City Mayor and Mayoral Team, the Head of Paid Service, Senior Management Team and other key organisational decision makers as appropriate on those aspects of the agenda for which the post holder has lead responsibility, including legislative changes and best practice/innovative approaches to improved service delivery.
3. To support the Strategic Director – Adults Social Care, Health & Housing to provide leadership and strategic management of health activities and to exercise the functions of the responsible officer role of Director of Public Health.
4. To provide and update a contemporary public health evidence base to help assess health needs within the City.
5. To work across the Council and with health partners to improve the public health of the City.
6. To develop programmes of activity to address health inequalities and narrow the inequalities gap both within Leicester and between Leicester and the rest of the Country.
7. To monitor and evaluate the impact of programmes and activities designed to reduce health inequalities in the City.
8. To carry out additional responsibilities and projects as assigned by the Head of Paid Service.

KEY CORPORATE RESPONSIBILITIES

1. To support the City Mayor, Mayoral Team and the Head of Paid Service to deliver the vision and preferred direction of travel for the City and the Council, and to provide clear and visible leadership to the service when doing so.
2. To be accountable for the effective planning, organising, delivery and continuous

improvement and efficiency of all related services, resources and allocated budgets, through service delivery, efficiency and improvement plans as required. The services must be driven by quality and customer focus and be determined by the needs of the people and different communities of the City.

3. To work with the City Mayor and Mayoral Team, the Head of Paid Service and Senior Management Team as required to develop and implement strategic programmes of activity, ensuring where necessary the operational alignment of services, to increase outcomes in the priority areas for the Council and the Leicester Partnership and ensure operational alignment of services.
 4. To develop and promote strong partnerships with local residents, local businesses and voluntary and community sectors for the benefit of the City, to improve the quality of life of local people and to support the regeneration of the City, the Council and the effective delivery of services.
 5. To support the City Mayor, the Head of Paid Service and Senior Management Team to ensure effective partnership working across all Council services and external partnerships in order to meet customers' needs, deliver corporate strategies and achieve local objectives.
 6. To be responsible for the implementation of the individual performance management process within the services, and as Line Manager to be responsible for performance management and developing the capability of all direct reports.
1. To ensure positive internal and external communications on services, performance and initiatives, seeking and giving feedback to customers, partners and other stakeholders where necessary. This should be done in collaboration with relevant other Directors or Heads of Service as required.
 2. Harness the benefits and respond to the challenges of Leicester's diverse population and workforce, developing and implementing strategies aimed at removing barriers to access and participation facing all the City's communities.
 3. To promote equality and inclusion across all service provision and employment through policy initiatives, personal example, open commitment, clear action and direction.
 4. Support and develop effective partnership working with relevant City, sub-regional, regional and national bodies.
 5. To contribute as appropriate to the Council's Emergency Planning and Business Continuity arrangements.
 6. To comply with responsibilities placed on directors by contract procedure rules, financial procedure rules, and the Council constitution.

Is this post classified as politically restricted, as in the Local Government and Housing Act 1989, either

- | | |
|--|------------|
| a) because of its salary level (or) | Yes |
| b) because the postholder is required regularly to advise the Council and its Committees, or communicates with the media on behalf of the Council? | Yes |

Is this post subject to exemption from The Rehabilitation of Offenders Act 1974? **No**